This petition form is to be used for International Studies majors who would like to petition their internship for the International Experience requirement. Student may attach supporting documentation if necessary. It is the student’s responsibility to retain their copy of the petition and pick it up from the Social Sciences Undergraduate Student Affairs Office.

|  |  |
| --- | --- |
| Name (First, Last):       | UCI ID#:       |
| Phone (xxx) xxx-xxx:       | E-mail:       |
| Major(s):       |
| Level: [ ]  Freshman [ ]  Sophomore [ ]  Junior [ ]  Senior | Date (*mm/dd/yyyy*):       |

|  |
| --- |
| Name of Internship Site:       |
| Address of Internship:       |
| Internship Supervisor:       |
| Supervisor’s Contact Information:       |
| Length of Internship:       | Hours Per Week:       |

**SUBMISSION INSTRUCTIONS**

1. In a separate word document, please type the following information:
	1. Your duties and responsibilities.
	2. Explain how this internship should qualify as your “international experience.”
2. Attach a letter from your supervisor (on a company letterhead) explaining your duties and responsibilities.
3. Submit them with this petition form to the front desk of the Undergrad Student Affairs Office, SBSG 1201.

|  |  |
| --- | --- |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date (*mm/dd/yyyy*):       |

-- FOR OFFICE USE ONLY --

**Petition is:** **[ ]  GRANTED** **[ ]  DENIED**

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| --- |
| Comments: |
| Faculty Approval (if required): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date (*mm/dd/yyyy*):       |
| Dean’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date (*mm/dd/yyyy*):       |